|  |  |
| --- | --- |
|  | **Customer Data****Legal Entity** |

**RIGA TOWAGE SERVICES SIA - KNOW YOUR CUSTOMER FORM**

**SECTION A – COMPANY DETAILS**

|  |
| --- |
| ***A-1 Full registered name of company*** |
| ***A-2 Trade name of company (if different from A-1)*** |
| ***A-3 Country of Incorporation/ Registration*** |
| ***A-4 Date of Incorporation/ Registration/ Formation (dd/mm/yyyy)*** |
| ***A-5 Registration number*** |
| ***A-6 Country/jurisdiction of tax residence*** |
| ***A-7 VAT / Tax number*** |
| ***A-8 Main type of activity*** |
| ***A-9 Legal address*** |
| ***A-10 Postal address (if different from A-9)*** |
| ***A-11 Headquarters address (if different from A-9)*** |
| ***A-12 Director(s)*** |
| ***A-13 Company’s general phone number and email*** |
| ***A-13 Web-site address*** |
| ***A-14 Contact person (name, phones, email)*** |
| ***A-15 Shareholder(s) full names (please include % of shareholdings)*** |
| ***A-16 Ultimate beneficial holders full names (please include % of shareholdings)*** |

**SECTION B – paying agents**

If you pay for services of RIGA TOWAGE SERVICES SIA through different companies / paying agents please list them below (including their legal name, registration and tax numbers, legal address, country of residence, and contact details):

|  |
| --- |
|  |

**I undersigned declare and certify that all abovementioned paying agents make payments on behalf of the company mentioned in box A-1. If you need to list additional paying agents, please attach additional document certified by same undersigned person on behalf of the company mentioned in box A-1.**

**SECTION C – DOCUMENTARY REQUESTS**

To enable us to complete our due diligence assessment, please provide copies (in English) of each of the

following documents:

1. Certificate of Incorporation/Registration (or equivalent, and in each case, including any subsequent amendments thereto).

2. A full list of the Company’s Directors, direct shareholders, ultimate beneficial owners and

registered office address.

Each of these documents should be not older than 3 months. Documents should include the statement “I certify that this is a true copy of the original document” and include the date, full name, signature of the individual (signer), position held by the certifier, and where applicable the name and membership reference of their relevant professional organization. For documents with more than one page, in addition to the certification requirements on the first page, the certifier must also initial, sign and date each individual page.

**SECTION D – BANK INFORMATION**

|  |  |
| --- | --- |
| **Bank Name**  |  |
| **Account Number**  |  |
| **IBAN**  |  |
| **Swift**  |  |
| **Bank Address**  |  |
| **Bank Phone Number**  |  |
| **Bank Website** |  |

**SECTION E – DECLARATION AND CERTIFICATION**

**A Director, Company Secretary or Authorized Person for the Company should please complete and sign the below declaration and certification.**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ declare and certify that:

Name, Title

1. The Company, its Directors, Officers, parent, subsidiary entities and ultimate beneficial owners, have not been and are not the subject of any investigation for money laundering by the law enforcement authorities of any country;

2. The Company, its Directors, Officers, parent, subsidiary entities and its ultimate beneficial owners are not listed on the lists published by the U.S. Department of the Treasury's Office of Foreign Asset Control ("OFAC") of sanctioned or restricted persons/entities, or any similar list(s) of sanctioned or restricted persons/entities, including, but not limited to, those maintained by the E.U. and the U.N. It is further certified that the Company complies, and during its work with RIGA TOWAGE SERVICES SIA group of companies (the “Group”) will continue to comply, with all economic sanctions or embargo programs, including, but not limited to, those administered by OFAC, the U.S., the E.U. and the U.N.;

3. The information provided herein is true and accurate to the best of my knowledge;

4. I will inform the Group through riga@towage.lv of any changes immediately as they come to my knowledge; and

5. I recognize that the Group has the right from time to time or at any given time, to evaluate, examine or check the information provided herein.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature Date